



## RLAC REFUND POLICY

Little Athletics Western Australia (LAWA) and the Ridgewood Little Athletics Centre (RLAC) will refund registration fees paid for Athletes under the following guidelines:

1. A medical certificate is submitted stating that the athlete will be unable to train or compete for the remainder of the season **and**  
the athlete has not competed more than once during the season **and**  
the athlete has attended no more than two (2) training sessions **and**  
the refund request must be made in writing within 2 months from the date of registration.

**Or**

2. The athlete moves locality to a country town where there is no Little Athletics Centre **and**  
the athlete has not competed more than once during the season **and**  
the athlete has attended no more than two (2) training sessions **and**  
the refund request must be made in writing within 2 months from the date of registration.

### Refund Procedure:

- A "Request for a Refund" form must be completed.
- All athlete numbered bibs must be returned to RLAC prior to the refund being processed.
- Refunds for Registrations paid by Kidsport or any other subsidised scheme will not be refunded to the individuals and must be returned to the subsidising organisation.
- An administration fee of \$15 per athlete will be retained by LAWA and the RLAC fundraising levy of \$25 per family will be retained by RLAC to cover costs.
- Part of the registration fee is paid to the individual club. It is up to the individual Clubs to determine their own refund policy for this portion of the registration fee.